

Sample - 2nd Core Group Agenda

(Date)

1. Review/Approve Neighborhood Association Plan
2. Identify a list of “kick-off” projects
 - A. Make assignments
3. Communication plan to inform the neighborhood of the emerging association
 - A. Define who, what and how
 - B. Assign someone to coordinate/implement plan
4. Membership recruitment plan
 - A. Decide on membership fees, if any
 - B. Define who and how
 - C. Assign someone to coordinate/implement plan
5. Issue List
 - A. Prioritize the issue list for the purposes of research
 - B. Assign the top issues to individuals to do follow-up with the appropriate areas